

NOTICE OF PRIVACY PRACTICES

Effective Date: 06/02/2026

This notice describes how Katy Kids Dentist may use and disclose your protected health information (PHI) and explains your rights regarding this information. We are committed to protecting your privacy and complying with all applicable federal and state laws, including the Health Insurance Portability and Accountability Act (HIPAA).

1. Information We Collect

We collect the following types of information:

- Personal information (name, address, date of birth, phone number, email address, and insurance details)
- Protected Health Information (medical and dental history, treatment records, x-rays, diagnoses, clinical notes, and prescriptions)
- Payment and billing information

2. How We Use Your Information

We use your information to:

- Provide you with dental treatment and care
- Schedule appointments and send reminders
- Bill you and your insurance company
- Manage our practice operations and improve service quality
- Comply with legal and regulatory requirements

3. How We Share Your Information

We may share your protected health information in the following situations:

- With other healthcare providers involved in your treatment
- With insurance companies and billing services for payment purposes
- With business associates (such as dental laboratories or IT providers) who agree to safeguard your information
- When required by law, court order, or for public health and safety reasons
- With your written authorization for any other purpose

We do not sell your personal or health information.

4. Your Rights

You have the right to:

- Request access to and receive a copy of your dental records
- Request corrections to inaccurate or incomplete information
- Request restrictions on how we use or share your information
- Request confidential communications (for example, only by email)
- Receive an accounting of certain disclosures of your information
- File a complaint if you believe your privacy rights have been violated

To exercise any of these rights, please submit a written request to our Privacy Officer.

5. Security of Your Information

We use reasonable administrative, technical, and physical safeguards to protect your information, including secure electronic health records, staff training, and restricted access to your data.

6. Changes to This Notice

We reserve the right to change this privacy policy at any time. Any changes will apply to all information we maintain, including information collected before the change.

7. Questions or Complaints

If you have any questions about this notice, please contact:

Privacy Officer Katy Kids Dentist, 830 S Mason Rd Ste B2, Katy, TX 77450, Phone: 281-392-3333,
Email: info@katykidsdentist.com

You may also file a complaint with the U.S. Department of Health and Human Services, Office for Civil Rights.

Acknowledgment of Receipt By receiving care at our practice, you acknowledge that you have received a copy of this Notice of Privacy Practices.